



Admission to M.Tech (Regular) Courses 2022-23

Ref: G.O.(Ms)No.333/2022/HEDN dt 04.0702022

Guidelines for M.Tech Admission 2022-23

Candidates can take admission in the allotted institution from 14.10.2022 to 17.10.2022. Each College will publish its admission schedule in their website. Candidates should visit the website of the institution concerned. At the time of admission, the candidate should submit all the necessary certificates, in original, at the allotted institution.

In case the candidate is unable to attend the admission process, he/she can authorize a person. This person shall produce the authorization letter (format in Annexure K) signed by the student with the photos of both the student and the authorized person. The authorized person shall have the original of an identity proof with him/her.

The College will issue admission memo after verifying the documents.

A. Certificates uploaded by the candidates on or before 26/09/2020 at the admission portal www.admissions.dtekerala.gov.in

1. Degree certificate/provisional Degree certificate (if any) as a single pdf file
2. Mark lists of qualifying all examination as a single pdf file
3. Passport size photograph (max. 300kB)
4. GATE score card if applicable
5. Valid Community /Non creamy layer certificate for SEBC/SC/ST
6. Nativity certificate
7. Physical fitness certificate
8. Physical disability certificate from medical board for reservation under DA category
9. Sponsored certificate and relieving order from the respective organization for sponsored candidates

10. Valid EWS certificate as per G.O (Ms) No.128/2020/HEdn dated 20.03.2020

11. TC and conduct certificate

12. AICTE/ UGC approval certificate in case the bachelors degree is from other State.

13. Equivalency certificate from APJ Abdul Kalam Technological University in case the bachelors degree is from any country outside India.

B. Certificates to be produced at the time of admission at the Institution

1. All the certificates mentioned in section A, in original.

2. Allotment memo (second phase), Data sheet, and Fee payment receipt.

C. Certificates to be submitted at the time of admission at the Institution

1. Two self-attested copies of all the above-mentioned certificates.

2. TC and conduct certificate in original

D. Instruction to the Head of Institutions

1. All the admission process is to be done through M Tech admission portal of DTE : www.admissions.dtekerala.gov.in using the login credentials already shared.

2. The data, which is considered for verification purpose, will be made available on this portal while a student is admitted to the College

3. The College authorities need to enter the application number to view the above data.

4. A checklist will be shown along with the data

5. The verifying officer in College must verify all the original certificates and compare it with the soft copies available in the portal. Once verified, the verifying officer should click the 'OK' button in the portal and the original certificates are to be returned to the candidates

6. After verification of all the documents, the institution head should approve by clicking the 'Approve' button during the admission process.

7. The head of the institution is instructed not to collect any fees along with the admission process. Any additional fees can be collected at the time of commencement of the classes or after the final spot admission.

8. If any of the candidates want to apply for hostel facilities, such fees can be collected from the candidate.

9. Admission letter generated from the portal, duly signed by the Principal should be handed over to the student.

E. Instruction to Admission Authority for certificate/marklist verification

Admission authority should verify the following:

- (i) SGPA /Marks up to sixth semester for B.Tech (third to sixth semesters for lateral entry and up to eighth semester for B.Arch) with the original marklist and the data given in the data sheet.
- (ii) Original degree certificate
- (iii) Eligibility criteria given in the prospectus clause 4.2



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